



Sample CVM Client Greetings (English)

Hello, you have reached _____. Your call is important to me, so please leave your name and number and I will call you back.

Hello, you have reached _____. Unfortunately, I am unable to take your call at this time. Please leave a name and a number and I will get back to you as soon as possible.

Hello, you have dialed _____. Please leave your name and a message and I will return your call. Thank you.

Hello, sorry I'm not at home to get your call. Please leave a message and I'll call you back as soon as possible.

Hello, this is _____. I'm not in at the moment but will return your call if you leave your name and number.

You have reached the voice mail of _____. Leave a name, a number and a message and I will return your call. Thank you.